# TUMELO ERNEST MOKOENA

23405 Lemon Crescent, Protea Glen, Soweto 1818 · 0721300608
Tumelo.emokoena@yahoo.com

#### **Career description**

Selling services to end users.

Organizing transportation activities, creating costing on freight, storage of goods and managing information. Orchestrating transportation movements, and arranging services as necessary,

#### **EXPERIENCE**

2009 - TO DATE

#### **SALES EXECUTIVE, EXCLUSIVE LOGISTICS SOLUTIONS**

- : ORGANISING SALES VISITS
- : ROAD FREIGHT FACILITATOR.
- : DEMONSTRATING AND PRESENTING SERVICES
- : ESTABLISHING NEW BUSINESS
- : NEGOTIATING CONTRACTS
- : AIMING TO ACHIEVE MONTHLY TARGETS
- : REVIEWING SALES PERFORMANCE : ATTENDING TRADE EXHIBITIONS, CONFERENCE AND
- : QUOTING CLIENTS, AIR, SEA AND ROAD.
- : IDENTIFYING WHAT CUSTOMERS WANT.
- : COLLABORATE WITH TEAM MEMBERS TO ACHIEVE BETTER RESULTS.
- : GATHER FEEDBACK FROM CUSTOMERS AND SHARE WITH INTERNAL TEAMS.

**COMPANY** 

: ROAD FREIGHT FACILITATOR.

2006 - 2008

#### **DATA CAPTURE, FREIGHT SOLVE**

Gather data and capture the information into database. This includes gathering documentation from various sources.

# **EDUCATION**

**DECEMBER 2017** 

NATIONAL DIPLOMA IN LOGISTICS & SUPPLY CHAIN, OLG LEARNING GROUP

GOT 2 DISTINCTION IN LOGISTICS MANAGEMENT & TRANSPORT MANAGEMENT

**DECEMBER 2010** 

BASIC AMBULANCE ASSISTANT, HUMAN EMERGENCY LIFE PROGRAMME

### **SKILLS**

- Good Problem solving skills and Excellent solution implementation skills
- Good management skills with advance MS Words, Excel, Power point and outlook.
- Good documentation skills and good decision making skills
- Excellent leadership skill and strong communication skills
- Good organization skills and Excellent administration skills

# **ACTIVITIES**

Use this section to highlight your relevant passions, activities, and how you like to give back. It's good to include Leadership and volunteer experiences here. Or show off important extras like publications, certifications, languages and more.

# REFERENCES CAMPANY: EXCLUSIVE LOGISTICS SOLUTIONS

Name of Manager: Walter Von Podewils Position of staff Member: Transport Manager

**Telephone no:** 072 597 9486 **Company No:** 011 284 1035

Name of Manager: Zelda Venter Position of staff Member: HR Telephone no: 011 284 1004 Company No: 076 937 6685